Texas Home Base Mail Scanning Application

Name: _____

Current Address: _____

City: _____

State: _____ Zip: _____

E-mail address: _____

Cell Phone Number: _____

The SCANNING service that best meets my need is:

☐ **Annual Service $200.00**

OR

☐ **3 Month Service $75.00**
(3-month minimum)

Contract prices are subject to change without notice

I understand that mail will be scanned and emailed the same week it arrives at Texas Home Base. I understand that my mail can be sent to me if requested. I understand that any unrequested mail will be securely shredded after 90 days. Mail scanning service requires a postage deposit of $50.00 due with application. Any unused postage at the conclusion of my agreement is refundable (after the 6 months that my mail must be forwarded. See contract for more info). I will be notified when postage account falls below $10.00. I agree to restore the postage account to $50.00 at the time of notification.

There is never an additional charge for holding, shredding, or forwarding the mail (other than actual postage to forward).

I have read the attached contract and agree with all provisions of the contract. The attached contract supercedes any other oral or written agreements. This application may not be edited in any manner by applicant.

Signature: _____ Date: _____